



INVITATION TO BID

ATTENTION: This is not an order. Read all instructions, terms and conditions carefully.

INVITATION NO.: KCT-00737	RETURN ORIGINAL COPY OF BID TO:
Issue Date: October 30, 2009	KCTCS PURCHASING DEPARTMENT 300 NORTH MAIN STREET VERSAILLES, KY 40383
Method of Award: Best Value	
Purchasing Officer: Brenda Nolan	
Phone: (859) 256-3325	
Bids are invited on the following: Smart Classroom Components & Equipment	
IMPORTANT: SEALED BIDS MUST BE RECEIVED BY November 17, 2009 4:00PM EASTERN DAYLIGHT SAVINGS TIME	

1. Sealed Bids for furnishing the following will be received by the Purchasing Department, KCTCS, Versailles, Kentucky, until the date and time stated above. **Bid documents must be submitted in a sealed envelope identified with the Invitation to Bid number and the opening/return date on the face of the envelope FACSIMILE BIDS WILL NOT BE ACCEPTED.**
2. Please quote your single best net price on each item, unless a discount from list price is requested, delivered to the address specified, all transportation charges prepaid. Price shall include delivery to the department address shown on this Invitation. Submission of two (2) bids may result in disqualification of both bids.
3. Bids must be firm. Those containing escalator clauses cannot be accepted, unless provided for in Special Conditions. To receive consideration, bids must be made on this form and signed in full. Prices must be based on stated units and extended. Delivery guarantee must be shown. Bids will be rejected unless filled out in ink or on typewriter and signed in ink.
4. The KCTCS Sales Tax Exemption Number is A-20633. Certificate will be provided upon request. Do Not Quote Sales Tax. (...continued on following page....)

SIGNATURE REQUIRED: This bid cannot be considered valid unless signed and dated by an authorized agent of the bidder. Type or print the information requested in the spaces provided.
ALL BIDS ARE TO BE "TRANSPORTATION CHARGES PREPAID, F.O.B. DESTINATION"

THIS AREA MUST BE COMPLETED

DELIVERY TIME:	NAME OF COMPANY	PHONE:
BID FIRM THROUGH:	NO. & STREET	FAX:
PAYMENT TERMS: NET 30 Must Accept Purchase Order	CITY, STATE & ZIP CODE	
F.O.B. DELIVERED ALL DELIVERY CHARGES INCLUDED IN PRICES SHOWN	SIGNATURE	DATE:
FEDERAL ID NUMBER (EIN):	TYPED OR PRINTED NAME	
	EMAIL:	

In submitting this bid, it is expressly agreed that, upon proper acceptance by Kentucky Community and Technical College System of any or all items bid, a contract shall thereby be created with respect to the items accepted.

BIDS MAY ALSO BE VIEWED AT OUR WEBSITE: <http://www.kctcs.edu>, Vendors, Opportunities to Bid, All bids and contracts are subject to General Terms and Conditions of KCTCS. You may download/print a copy of these from our website: <http://www.kctcs.edu>, Vendors, or you may request a copy be mailed to you by contacting the Purchasing Department at 859-256-3325.

AUTHENTICATION OF BID AND STATEMENT OF NON-COLLUSION AND NON-CONFLICT OF INTEREST

I hereby swear (or affirm) under the penalty for false swearing as provided by KRS 523.040:

1. That I am the bidder (if the bidder is an individual), a partner, (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);
2. That the attached bid has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the Invitation to Bid, designed to limit independent bidding or competition;
3. That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;
4. That the bidder is legally entitled to enter into contracts with KCTCS and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of KRS 164.390, 61.096, and 42.990, and;
5. That I have fully informed myself regarding the accuracy of the statement made above.

NOTICE

1. Any agreement or collusion among bidders or prospective bidders which restrains, tends to restrain, or is reasonably calculated to restrain competition by agreement to bid at a fixed price or to refrain from bidding, or otherwise, is prohibited.
2. Any person who violates any provisions of KRS 45A.325 shall be guilty of a felony and shall be punished by a fine of not less than five thousand dollars nor more than ten thousand dollars, or be imprisoned not less than one year nor more than five years, or both such fine and imprisonment. Any firm, corporation, or association which violates any of the provisions of KRS 45A.325 shall, upon conviction, be fined not less than ten thousand dollars nor more than twenty thousand dollars.

SWORN STATEMENT OF COMPLIANCE WITH CAMPAIGN FINANCE LAWS

In accordance with KRS45A.110(2), the undersigned hereby swears under penalty of perjury that he/she has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Kentucky and that the award of a contract to a bidder will not violate any provision of the campaign finance laws of the Commonwealth of Kentucky.

CONTRACTOR REPORT OF PRIOR VIOLATIONS OF KRS CHAPTERS 136, 139, 141, 337, 338, 341 & 342

The contractor by signing and submitting a bid on this invitation agrees as required by 45A.485 to submit final determinations of any violations of the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that have occurred in the previous five (5) years prior to the award of a contract and agrees to remain in continuous compliance with the provisions of the statutes during the duration of any contract that may be established. Final determinations of violations of these statutes must be provided to KCTCS by the successful contractor prior to the award of a contract.

CERTIFICATION OF NON-SEGREGATED FACILITIES

The contractor, by submitting a bid on this Invitation, certifies that he/she is in compliance with the Code of Federal Regulations, No. 41 CFR 60-1.8(b), that prohibits maintaining segregated facilities.

INSTRUCTIONS TO BIDDERS:

Bidder's response on the following items must include full identification of the item(s) proposed, and be accompanied by descriptive literature, etc., to enable the purchaser to evaluate qualifications of the item(s) proposed as equal to those specified. **ALL ALTERNATE QUOTATIONS MUST BE ACCOMPANIED BY COMPLETE LITERATURE AND SPECIFICATIONS TO EVALUATE ALTERNATE QUOTE AS EQUAL TO THAT SPECIFIED. FAILURE TO PROVIDE SUFFICIENT INFORMATION WILL BE CAUSE FOR REJECTION OF THE BID.**

When a Bidder proposes to furnish the exact item specified, he shall cite, beside the item, or use the Mfg. & Model No. Proposed blank that follows the line item as follows:

1. If bidding the manufacturer and model number specified in this Invitation, write in "AS SPECIFIED".
2. If bidding an alternate model, identify by manufacturer's number and model.
3. If bidding a private label model, identify as private label and show stock number.

ALL BIDS ARE TO BE "TRANSPORTATION CHARGES PREPAID, F.O.B. DESTINATION"

METHOD OF AWARD

Unless otherwise specified, it is the intent of KCTCS to award this Invitation to Bid on a Best Value basis. In the event no satisfactory bids are received, we reserve the right to award on a group award basis. Separate purchase orders may not be issued unless there is a savings of at least \$25.00 to KCTCS.

Scope

You are invited to bid on the following items for the Kentucky Community and Technical College System (KCTCS), Bluegrass Community & Technical College, Lexington KY 40506.

Equipment

Attached is the list of items required. All equipment proposed and delivered by the successful vendor must be "New and Current Model(s)". No used equipment or demonstrator models will be acceptable. All serial number tags, FCC approval numbers, model numbers, etc. must be affixed on each piece of equipment at the time of delivery. Equipment will be inspected and rejected if these numbers are not affixed or have been altered.

Vendor Requirements

Successful bidder must be an authorized reseller for the products listed in this Invitation. Proof of certifications must be submitted with bid.

Alternates

Alternate equipment proposed by a bidder as equivalent must meet or exceed the manufacturer's specifications for each product listed in this Invitation to Bid. Vendors bidding alternate equipment must submit complete literature and specifications with their bid in order for an evaluation by KCTCS to be made. Failure to submit complete literature may be cause for rejection of bid.

Delivery

No installation is required. All items are to be shipped F.O.B. Destination, ***all freight charges included in the price.*** The successful vendor will be responsible for all equipment while in transit. Any freight claims will be the responsibility of the vendor. The College will reject any damaged shipments and immediate notification will be given to the vendor.

Method of Award

KCTCS intends to award a contract to the vendor, whose offer, conforming to the solicitation, is the most advantageous on the basis of "best value" and that meets the Terms, Conditions, and Specifications of this Invitation to Bid.

Best Value - Ranking Approach

Measurable Criteria:

Price

100 Points

Price (100 Points)

The bidder with the lowest price per subtotal receives the maximum score. The bidder with the next lowest price receives points by dividing the lowest price by the next lowest price and multiplying that percentage by the available points. For example, assume 90 points are allocated to the price criterion for this procurement and \$50,000 by bidder "A" is the low offer, then bidder "A" receives 90 points ($\$50,000/\$50,000 = 1.00 \times 100 = 100$). Assume \$55,000 is the next low offer by bidder "B", then bidder "B" receives 81.8 points ($\$50,000/\$55,000 = .91 \times 90 = 81.8$), etc.

Bid Submittal

Bids must be received no later than the date and time show on the front page of this Invitation to Bid. All bids must be received in a sealed envelop/package clearly identified with the Invitation to Bid Number in the lower left corner.

Kentucky Sales and Use Taxes

Sales of tangible personal property or services to the State of Kentucky and its constitutional agencies are not subject to state sales or use taxes.

Inspection

All supplies and equipment shall be subject to inspection or tests by the college prior to acceptance. In the event supplies or equipment are defective in material or workmanship or otherwise not in conformity with specified requirements, the college shall have the right to reject them or require acceptable correction at the vendor's expense.

Compliance with Federal Requirements

Where this procurement involves the expenditure of federal assistance or contract grant funds, the awarded contractor shall comply with such federal law and authorized regulations which are mandatory applicable and which are not presently set forth elsewhere in this solicitation. Office of Management and Budget Circular A-102, Appendix "O" requires but is not limited to, compliance with the following provisions;

(1) All contracts awarded in excess of \$10,000 by grantees and their contractors or sub grantees require compliance with Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60).

(2) All negotiated contracts (except those awarded by small purchase procedures) awarded by grantees provide that the grantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the contractor which are directly pertinent to this specific contract, for the purpose of making audit, examination excerpts and transcriptions. Contractors are to maintain all required records for three years after grantees make final payments and all other pending matters are closed.

(3) Contracts, subcontracts and subgrants of amounts in excess of \$100,000 requires compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857 (h), Section 508 of the Clean Water Act 33 U.S.C. 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15), which prohibit the use under non-exempt Federal contracts, grants or loans of facilities included on the EPA List of Violating Facilities. This provision requires reporting of violations to the grantor agency and to the U.S.E.P.A. Assistant.

Rejection of Bids

KCTCS reserves the right to reject any and all bids when it is in the best interest of KCTCS to do so.

Warranty

The manufacturer's most favorable warranty offered to preferred customers shall apply to all items. A copy of such warranty shall be furnished to the college upon delivery of the equipment or product.

Oral Discussions

Potential bidders should clearly understand that any verbal representations made or assumed to be made during any oral discussions held between representatives of potential bidders and any KCTCS employee or official are not binding on the Commonwealth of Kentucky or its constitutional agencies or colleges.

Compliance With State Laws

Any contracts or orders placed as a result of an offer shall be governed by the laws of the Commonwealth of Kentucky. The rights and obligations of the parties thereto shall be determined in accordance with these laws. Any offer conditioned upon governance by the laws of a state other than Kentucky shall not be considered.

Questions

All questions are to be submitted to the Purchasing Department not later than seven (7) days prior to bid opening, via fax (859-256-3124) or email (preferred) to: Brenda.Nolan@kctcs.edu.

FORM OF PROPOSAL

Bidder's must bid on all items in order to have their bid considered.

Item	DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
1	AMX FG2258-01K NXT-CV7 Widescreen Touch Panel Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
2	AMX FG2254-10 NXA-AVB/ETHERNET Breakout Box Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
3	AMX FG2105-05 NI-3100 Netlinx Integrated controller Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
4	AMX FG670 PC1 10A Power Controller Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
5	AMX FG5916-10 VSS2 Video Sync Sensor Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
6	AMX FG515 AC-RK Rack Mount for PC1 and VSS2 Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
7	AMX FG423-41 PSN6.5 6.5A AMX Power Supply Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
8	AMX NSS-RMSACL RMS 3.1 Asset Management Client License Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____

9	AMX NSS-RMSSCL RMS 3.1 Scheduling Client License Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
10	AMX FG2904-56 NXA-CV5AM: Angle Mount Kit for NXD-CV5 Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____
11	AMX FG2261-01 NXD-CV5 5" Wall/Flush Mount Touch Panel Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____
12	AMX FG2904-55 NXA-RK5 Rack Mount Kit for 5" Wall/Flush Mount Touch Panels Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____
13	Dalite 92567L Cosmopolitan 84"x 84"High Contrast electric proj screen w/ LVC Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
14	Extron 60-560-03 MLS 406 SA Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
15	Extron 60-874-01 YCS SWA 2in-2out S-video or Comp DA Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
16	Extron 42-103-13 SI 3C LP 2way Ceiling Speakers (PAIR) Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
17	Extron 60-736-01 DVS 304 Scaler Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
18	Extron 60-415-01 Hideaway HSA 400 Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____

19	Extron 42-121-24A 8' AVTrac with Carpet Inlay, 8' (2.4m), w/AC – US Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
20	Extron 70-107-72 S-Vid, 3RCA, Silkscreen AAP Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
21	Extron 70-161-11 VGA with Audio AAP Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
22	Extron 26-533-12 3' 5BNCM to VGAM Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
23	Extron 26-566-01 3' M to M VGA with Audio Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
24	Extron 26-433-01 RS-232 9-pin cable Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
25	Extron 60-190-01 Universal Rackshelf 1U Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
26	Middle Atlantic KB-SS Sliding keyboard shelf Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
27	Middle Atlantic DWR-21-22 Wall rack Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____
28	Middle Atlantic FD-21-Solid Front Door Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____
29	Middle Atlantic PD-815 SC eight outlet power strip Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____

30	Middle Atlantic DWR-RR-21 rear rack rails Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____
31	Middle Atlantic HTX Security Rack Screws (50 per pack) Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
32	Middle Atlantic U1 Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____
33	Smart Technologies SSID350 Sympodium ID350 interactive pen display Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
34	TecNec P-P-3 3' RCA M to M (single/mono) Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
35	TecNec 2P-2P-3 3' RCA M to M (Stereo) Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
36	TecNec 3PG-3PG-3 3' RCA M to M (triple/video & stereo audio) Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
37	TecNec B-B-3 3' Male BNC to Male BNC Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
38	TecNec SV4-SV4-3 3' S-Video male to male Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
39	TecNec B-PF Female RCA to Male BNC adapter Mfg/Part # Bidding: _____ Warranty: _____	12	\$ _____	\$ _____

40	TecNec B-P-3 male RCA to male BNC Mfg/Part # Bidding: _____ Warranty: _____	6	\$ _____	\$ _____
41	Denon DNV310 industrial DVD player w/RS232 Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
42	Samsung SDP-850DX Digital document camera Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
43	Soundcraft WSV-50 adjustable height podium Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
44	Soundcraft WTO natural Oak trim Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
45	Soundcraft PPD Pocket Pivot Door Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
46	Soundcraft CWSP-1 Swivel Wedge Monitor Module Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
47	Soundcraft RMM16 16 space rackmount Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
48	Soundcraft RMM14 Rear Rack Rails Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
48	Soundcraft CF Cooling Fan Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____

49	Soundcraft THRM Thermostat for Cooling fan Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
50	Soundcraft Vents Louvered Vent 2.5" x 10" Mfg/Part # Bidding: _____ Warranty: _____	2	\$ _____	\$ _____
51	Epson V11H279020 Powerlite 6110i projector Mfg/Part # Bidding: _____ Warranty: _____	3	\$ _____	\$ _____
52	Vaddio Part # 999-7000-100 TrackView 100 – standard definition Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____
53	Vaddio Part # 999-5410-000 ProductionView DV Capture processor Mfg/Part # Bidding: _____ Warranty: _____	1	\$ _____	\$ _____

TOTAL: \$ _____

Note: Successful bidder must be an authorized reseller for the products listed in this Invitation. Proof of certifications must be submitted with bid.